

OERMY008

Accident Investigation

Duration	2 Days
Target group	This course is designed for senior personnel and safety committee who may be assigned to investigate an accident or incident.
Prerequisites	All delegates must be in possession of a valid medical certificate.
Objective	During the course delegates will gain understanding on legislative and company requirements on accident investigation, analysis of investigation findings and compiling reports.
Contents	Introduction and Definition of Accident and Incident
	Contributing Factors
	Legal and Company Requirements
	Roles and Responsibilities
	Reporting Procedures and Reporting Forms
	Responsibility for Investigation
	Accident Investigation Process
	Analysis of Investigation Findings
	Interviewing Skills
	Communication
	Practical Exercise Conducting Investigation
	Practical Exercise Compiling Report
Exam	N/A