

OERMY008

## Accident Investigation

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**Duration** 2 Days

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**Target group** This course is designed for senior personnel and safety committee who may be assigned to investigate an accident or incident.

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**Prerequisites** All delegates must be in possession of a valid medical certificate.

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**Objective** During the course delegates will gain understanding on legislative and company requirements on accident investigation, analysis of investigation findings and compiling reports.

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**Contents**

- Introduction and Definition of Accident and Incident
- Contributing Factors
- Legal and Company Requirements
- Roles and Responsibilities
- Reporting Procedures and Reporting Forms
- Responsibility for Investigation
- Accident Investigation Process
- Analysis of Investigation Findings
- Interviewing Skills
- Communication
- Practical Exercise Conducting Investigation
- Practical Exercise Compiling Report

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**Exam** N/A